

## **CENNZ<sup>NZNO</sup> AGM Minutes 2024 1100-1230H**

**AGM held online via zoom**

**Commencement of AGM time: 1125H**

**CENNZ members and non-members welcomed and thanked for joining online.  
by CENNZ chair Lauren Miller.**

**Karakia - by Natasha**

**Apologies - nil**

---

**Meeting called to order and declared the 32nd College of Emergency Nurses  
New Zealand, Annual General Meeting open.**

---

**Voting explained - only CENNZ members. *(names and region added in the chat  
function of zoom, as we need to check all those that are voting are members of  
CENNZ and establish Quorum)***

**Quorum (5% membership = minimum 30 required, 19 in attendance) - not met**

**2024 national CENNZ committee members introduced:**

**Brendon Tampus**

**Lydia Moore**

**Wendy Sundgren**

**Lyn Logan**

**Craig Jenkin**

**Vicki Bijl-Boon**

**Michelle Scully**

**Katie Smith**

**Natasha Hemopo**

**Jo Aston**

**Suzanne Rolls**

**Sandy Richardson**

---

**Agenda - provide via email and on CENNZ website - approved. Nothing added to agenda.**

---

**Minutes of the previous AGM (2023) - no additions or deletions/corrections required. call for vote:**

**Mover: Natasha**

**Secunder: Lydia**

**Motion: carried**

---

**Matters arising out of the 2023 AGM Minutes:**

**Matters arising from the 2023 AGM minutes:**

- In particular the position statement for required education for the ED RN and the position statement for NP. SG spoke to what is occurring currently. NP constantly having to define their role within the ED landscape. CENNZ would like to develop a PS to support developing structure to the NP role and define the role of NP in ED. And outline the pathway for a RN to become a NP within the ED. Anna-Maire Grace – important – not dilute the NP role and therefore supportive. SR – thinking new one or part of existence education. But currently there is no PS for NP (ED). Jo King – self determine the work and do this in support of the CENNZ group. Dec zoom meeting Jo King requesting a F2F for NP in Wellington and for it not clash with ACEM conference 7/8 March.

**NP position statement developed from ‘matters arising out of 2023 AGM’. Ongoing discussions around KSF for NP developing over 2025.**

- Discussion re regions

**No further action from discussion of the regions and how they have been split.**

---

**Correspondence - no new correspondence**

---

### **Reports**

- 1. Chairperson's Report (Lauren Miller) - read in full (was supplied via email and online CENNZ website)**

**Motion that the chairperson's report is adopted**

**Mover: Lyn Logan                      Second: Jo Ashton**

**Call for Vote: (online)**

---

- 2. Treasurer Report (Brendon Tampus)**

**Treasurer's Report read - available via email and online CENNZ website**

**Projected budget for the next financial year read.**

**Motion that the that the Treasurer's Report be adopted and that the Projected Budget is approved for further development by the committee**

**Mover: Lydia                              Second: Craig**

**Call for vote: (online)**

---

- 3. NZNO Professional Nurse Adviser Report (Suzanne Rolls)**

**PNA report read – available via email and online CENNZ website**

**Motion that the PNA report is received**

**Mover: Craig                              Second: Natasha**

**Call for Vote: (online)**

---

- 4. Membership Report (Lyn Logan)**

**Read adapted report – completed by LL**

- 5. Grants & Awards Report (Lyn Logan)**
-

**Read adapted report – completed by LL**

**Motion that the Membership and Grants & Awards reports are received**

**Mover: Jo                      Seconder: Natasha**

**Call for Vote: (online)**

---

**6.            National Triage Course Report (Katie Smith/Lauren Miller)**

**Read adapted report**

**Motion that the triage report is received**

**Mover: Craig            Seconder: Brendon**

**Call for Vote: (online)**

---

**7.        Journal Report (Wendy Sundgren)**

**Read adapted report – completed by WS**

**8.        Website & Social Media Report (Wendy Sundgren)**

**Read adapted report – completed by WS**

**Motion that the Journal Report and the Website & Social Media Report are received**

**Mover: Lydia            Seconder: Lyn**

**Call for Vote: (online)**

---

**9.        CNM Network Report (Vicki Bijl)**

**Read adapted report – completed by VB**

**10.    NE Network Report (Lauren Miller)**

**Read adapted report completed by LM**

**11.    Advanced Emergency Nurses Network (Lydia Moore)**

**Read adapted report – completed by LM**

**I would like to motion that the 3 Network Reports are received**

**Mover: Wendy**

**Secunder: Natasha**

**Call for Vote: (online)**

---

**12. Knowledge & Skills Framework (Lauren Miller? Wendy Sundgren)**

**Read adapted report – completed by LM/WS**

**Wendy will be taking over this portfolio in 2025**

**Discussions: CENNZ is not developing a pathway for CNS. We are focusing NP in 2025.**

**Motion that the Knowledge & Skills Framework Report is received**

**Mover: Jo**

**Secunder: Natasha**

**Call for Vote: (online)**

---

**13. Pae Ora (Natasha Hemopo)**

**Natasha to speak to this.**

**Motion that the Pae Ora Report is received**

**Mover: Lyn**

**Secunder: Brendon**

**Call for Vote:(online)**

---

**No comments re reports that were presented**

**All reports accepted via online survey to CENNZ members post online AGM.**

---

**Remit: Annual Honoraria Motion**

**The CENNZ national committee recommends that the College of Emergency Nurses New Zealand membership endorse the continuation of Honoraria for**

---

the CENNZ national committee. The payment each year – between AGM to the next AGM. Taxed.

Motion that the proposed Honoraria payments be accepted by the 2024 AGM, to be continued until 2025 AGM.

Tabled as quorum not met. To be voted on. (online)

Mover:                      Seconder:

Tabled as quorum not met. To be voted on. (online)

Annual Honoraria accepted via online survey to CENNZ members post online AGM.

---

#### **REMIT 1 - Position Statements: 'Role of CNS' and 'NETP'**

We have as a college updated position statements on for the Role of the CNS and NETP working in ED. These were sent out to members via email and available on our CENNZ website.

Motion that the position statements for role of CNS and NETP remit are tabled.

Mover: Lyn                      Seconder: Natasha

(LM) Are there any points of discussion:

Sandra Richardson and Polly have explained that they have not seen position statements. They are concerned that they did not receive the PS that were sent out on the 21 Aug 2024.

Suzanne Rolls - after AGM no feedback can be received. They will be sent out today for voting. Out for review again for voting as we did not have quorum.

Tabled as quorum not met. To be voted on. (online)

REMIT 1 - position statements accepted via online survey to CENNZ members post online AGM.

---

## **REMIT 2: Position Statements 'Overcrowding', 'Violence and Aggression' and 'Patient Handover'**

We have as a college updated position statements on Overcrowding in the ED, violence and aggression and patient handover. These were sent out to members via email and available on our CENNZ website.

Motion that the Positions Statements for overcrowding, violence and aggression and patient handover are tabled.

Mover: Craig                      Second: Lydia

(LM) Are there any points of discussion:

Tabled as quorum not met. To be voted on. (online)

REMIT 2 - position statements accepted via online survey to CENNZ members post online AGM.

---

## **Remit 3 New: Position Statements 'NP', 'Pae ora', and 'Triage'**

We have as a college created new position statements for the Nurse practitioner, Pae Ora, and Triage. These were sent out to members via email and available on our CENNZ website.

Motion that the Position statements for NP, Pae Ora and Triage are tabled.

Mover: Craig                      Second: Jo

Tabled as quorum not met. To be voted on. (online)

REMIT 3 - position statements accepted via online survey to CENNZ members post online AGM.

---

AGM Discussion: Christchurch ED will send feedback via email.

Discussion or General/New Business

New business to raise?

- **Census work re finding out re new builds - Tamsin.**
    - **LM - Census work could be added to CNM respoistry.**
  - **Thanks to committee re raising issues that ED are facing (Sandra Richardson).**
- 

## **CENNZ Awards**

1. *Foundation Award - not until 2025 - hold to conference*
  2. *Honorary Life Members - not until 2025 - hold to conference*
  3. **The Kirsty Morton Award (for triage) goes to: Dorrell Sturmer from Harare ED, Taranaki**
  4. *AENN Award not until 2025 - hold to conference*
  5. **The Journal Award goes to: Laura Cottrell from Hawkes Bay ED, for the article 'The day of the Cyclone'**
- 

## **CENNZ National Committee for 2025**

Lydia Moore

Wendy Sundgren

Lyn Logan

Laura Cottrell

Lauren Miller

Craig Jenkin

Vicki Bijl-Boon

Jo Aston

Michelle Scully

Natasha Hemopo

Suzanne Rolls



Sandy Richardson

Amanda Harrison

**Outgoing committee members - thanked:**

**Katie Smith and Brendon Tampus**

---

**Closing**

**(LM) We are coming the end of our 32nd AGM. I would like to thank all the members for attending online.**

**Announcement of CENNZ conference, which will be held 16-18th October at the Devon Hotel, New Plymouth and the next AGM will be held at the conference.**

**There will be a limited number of conference grants available.**

**Closing Karakia - Natasha**

**Declare meeting closed at: 1149H**

**Minutes by Vicki Bijl - CENNZ secretary**

**Actions:**

**Position statements will be resent for feedback.**

**Online voting required as quorum not met.**

**Members Present At AGM:**

**Kez Jones**

**Jonele Woodhead**

**Julia Zhu**

**Paul Ashman**

**Sandra Richardson**

**Sue Stebbings**

**Wendy Sundgren**

**Lyn Logan**

**Brendon Tampus**

**Lauren Miller**

**Craig Jenkin**

**Natasha Hemopo**

**Jo Ashton**

**Lydia Moore**

**Suzanne Rolls**

**Michelle Scully**

**Polly Granger**

**Ronelle Vandogen**

**Tamsin Attenborrow**